

Gender Notation on Health Insurance Card

[Preconditions]

- For all employees, the Health Insurance Card is issued when joining Accenture, and gender is noted on the front side of the card.

If you wish to change your gender display to the back side of the card, you will need to go through the procedure as written below.

- The government stipulates that the gender noted on the Health Insurance Card must be consistent with the one noted in family register due to "Necessity for treatment**".

*Having gender displayed on the Health Insurance Card contributes on cases for diseases and treatment specific to gender performed by insurance medical institutions, and it is required for facilitating the review of receipts (monthly medical fee statements submitted by medical institutions to the health insurance association) related to applicable medical treatments. (For the details, refer to here [\(Link\)](#) .)

- It will only be approved to note gender on the back side of the card, if the health insurance association determines the reason to be unavoidable.

* If this cannot be judged from a receipt, we may request for a medical certificate under doctor's judgement.

<Flow of changing gender notation on the Health Insurance Card>

- ① The insured person requests the health insurance association to issue the "Health Insurance Card noting gender written in family register on the back side" by directly sending a message:

Address: kenpo@accenture-kenpo.jp

Title: Request to reissue the Health Insurance Card (change of gender notation)

Sender: E-mail address of company's domain (@accenture.com or @imjp.co.jp)

Example: I would like to request to change the gender notation on my Health Insurance Card.

Described items: (Describe the information of the person who requests to change the notation.)

1. Insurance card code
2. Insurance card number
3. Name
4. Date of birth
5. Address
 - * Address (Send to)
6. Telephone number
7. Relationship (Only if a dependent request to change the notation)

- ② After the health insurance association confirms the information submitted, the "Health Insurance Card noting gender written in family registration on the back side" will be issued. The health insurance association will send it to the insured person's home (or the desired address). (Correspondence delivery)

* Individual exchanges may occur as necessary.

- ③ The insured person must return the "Health Insurance Card noting gender written in family register on the front side"(original one you receive when joining Accenture) to the health insurance association.

《What will be written on the front side of the card once issued》

The gender section on the front side of the health insurance card: Refer to the back side.

The remarks section on the back side: The gender noted in family register.

《 Others 》

National Health Insurance Recipient Card for Seniors, Eligibility Certificate for Ceiling-Amount Application, etc. can be issued in the same way.